



**ROCKET
FILE** ASP

Rocket File ASP is an all inclusive fully hosted Content Management and Document Imaging Solution that includes easy-to-use content management software, scanning hardware, and a fully monitored, secure back end data center. Now you can easily attach all of your organization's documents and content to your daily business processes, without the worries of managing the front and back end of your system.

Rocket File ASP...as easy as 1.2.3

1. Rocket File Content Management Web-Software

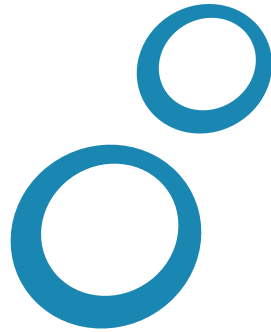
Capture is an important part of incorporating content management into your every day processes. Rocket File empowers you with tools that will help you create digital images from your paper based documents. With our easy to use interface, you will have the ability to capture electronic images, clean up your digital images, and index them for quick retrieval, all with just a few clicks of the mouse. Rocket File will increase your productivity through automated indexing, allowing the end user the ability to OCR a specific word or value, and perform database lookups to auto populate any remaining indexing fields.

Business Process Management takes the electronic content developed in the capture module and incorporates it into your daily business processes. With Rocket File, all document retrievals are effortless, allowing you to search for content in multiple ways, over a secure internet connection. The software allows you to query searches, perform full text retrieval and remote searches from nearly any other software programs to include email, Microsoft Office and your frontline business applications. Once you have found the desired content, a direct integration with email allows for document routing, giving you the ability to share content with others.

2. Secure Data Storage

Store your electronic content in a secure environment. Rocket File ASP provides you with peace of mind when securing your electronic content and documents. The system has been designed to ensure high levels of security both within the software application, and the back-end architecture that houses your data. Rocket File's software, provides multi-tier security layers of group, user, document, page, and content within a page, while incorporating layers of user functionality. The back-end architecture of the Rocket File ASP provides five layers of physical security including biometric entry to the data center. Your data is protected from internet intruders by encrypted Firewalls, virus and spam eradication, and a managed intrusion protection service. In addition to protection, Rocket File will also provide you the ability to manage the retention of your records. The records retention feature controls the lifecycle of your documents and other electronic content by watching both document time increments, and trigger events. At the end of a document lifecycle, the system will report all expired documents, allowing you to make critical decisions of file deletions, and extended retention time lines.





3. A Team of IT Experts to Manage the Front & Back-end of your System

Management of your system is provided as part of the Rocket File ASP bundle. Our team of IT experts will manage, and secure your complete Rocket File system. We offer a front-line help desk that will help you with any system questions. On a daily basis, our back-end team will maintain and secure the hardware, internet connections from the data center, firewalls, and server operating systems. As an option, our team will also provide duplication of data both provided on tape backups stored at the data center and secure offsite locations. This will provide options that assist you in building a disaster recovery plan for your data.

Hardware and Data Center Side Internet Connectivity is part of the Rocket File ASP bundle. There is no need to purchase front and back-end hardware. The bundle includes a desktop scanner to create electronic images along with back-end servers and network hardware to run the system. Your data will be managed at an enterprise level state-of-the-art data center that has both redundant power supplies, and internet network connectivity.

As easy as 1.2.3 the Rocket File ASP bundle includes

1. Content Management Software
2. Front and Back-end Hardware
3. IT team to manage your system

Rocket File
ASP
Powered by



Capture

Advance batch scanning and indexing capabilities

Barcode support

Advance scanned image clean up

Support of most standard file formats

Capture and store files directly in into the Rocket File database from any Windows application

Store and Index

Unlimited user definable index fields

Process immediately or in batches

Automatically index documents and files with auto keyword fill-in

OCR options for document, page, or selected areas

Storage Data Center provides firewall and physical security

Data is stored in environmental controlled area.

Uninterruptible power and internet sources

Backup services can be attached to your ASP bundle

Retrieve

View documents from almost any front-line business windows application

Search by keyword, full text search, and Boolean fuzzy search

By Department, document type, and keywords

Link related documents through document cross-linking

Place sticky notes on text and images

Display black and white, color or grayscale images

Thumbnail support for multiple page documents

Sectional or full page zoom capabilities

View audit trail of all documents

Support of most vector file formats

Manage

Easy administration

Print, fax, email, or export documents

Records retention and records management built in

Security access and feature rights definable by both users and groups

Backend monitoring applications for process failure, excessive resource usage

Integrate

To other internal Windows applications

Integrate to the web with web services, including full feature and scanning from the web



National Sales
609.935.0180
www.CBS-NJ.com



National Sales
800.956.9000
www.Image-1.com



Florida Sales
888.888.8888
www.Peak10.com